

**RAVENSDALE JUNIOR SCHOOL**

**GOVERNING BODY REMIT  
2016-2017**

<b>Remits</b>
1. Changes to the Instrument of Government, including terms of office
2. To appoint, suspend or remove governors (refer to the guide to the law for specific requirements)
3. To appoint associate members and determine voting rights on committees
4. To elect or remove the chair
5. To elect or remove the vice-chair
6. To appoint link or designated governors, for example performance management, child protection and complaints
7. To decide on additional attendance at full governors' meetings
8. To decide the arrangements for full governing body meetings (legal minimum 3 per year)
9. To regulate the procedures of meetings, for example code of conduct
10. Establishment and membership of committees and their remits, including selection panels for headteacher and deputy headteacher recruitment
11. To establish the governors' register of pecuniary and business interests and oversee its maintenance
12. To publish proposals for alteration, change of category or closure of the school
13. To ensure that the school meets for 380 sessions in a school year
14. To approve the Annual Budget Plan* and Best Value statement
15. To establish the financial limits of delegated authority to enter into commitments and to authorise payments
16. To approve a written description of financial systems and procedures in line with the LA's scheme for financing schools
17. To recruit a new headteacher
18. To recruit a new deputy headteacher
19. Ratification of the appointment of a headteacher and deputy headteacher
20. To determine the arrangements for the appointment of all other staff
21. To recruit staff on the leadership spine
22. To appoint and dismiss the clerk to governors
23. To participate in the school self review process including the review of the governing body effectiveness
24. Setting the Individual School Range (ISR)
25. Decision to federate or form joint committees with other schools.
26. To consider whether or not to exercise delegation of functions to individuals or committees
27. To decide to offer additional activities under extended schools provision - or to cease provision
28. To ensure the school is working to the Financial Management Standards in Schools (SFVS)
29. To appoint a clerk to the Discipline Committee (who is not a governor or the headteacher)
30. To monitor and review pupil attendance
31. To publish proposals to alter, discontinue or change category of school
32. To agree and organise an annual governing body self-evaluation process

14 \* Derby City Council provide information and guidance within the LA's scheme for financing schools. This function **can** be delegated to the Finance Committee.

Signed by the Chair of Governors .....

Dated .....