



Ravensdale Junior School

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Autumn Newsletter 1 4.9.22

Dear parents and carers

I do hope that you all had a lovely summer break and we are looking forward to seeing everyone again tomorrow morning (Monday).

Various work has taken place in school over the holidays. Year 6 have new toilets, there is new lighting in the hall and new signage/print work has been installed at the entrance to school, in the reception area and in the hall. Various areas have been updated such as the yellow paint on the steps and the wooden benches which have been stripped and varnished. The driveway has also been retarmacked.

Following the purchase of some new furniture last year, the classrooms are looking very smart and are all ready for some great learning to take place!

There are some brief reminders and updates in this newsletter. For more detailed information, please see our website, especially the prospectus.

I look forward to seeing many of you over the coming weeks!

Zoe Cannon

Change of Staff

Mrs L Knight, has replaced Mrs Albutt and has the title of office manager. Parents should only need to contact Mrs Knight regarding any concerns around health and safety eg if we need to complete an accident report form.

We have appointed a new senior administrator for the front office, but interviews only took place last week, and the lady in question will start in 4 weeks' time. In the meantime, Mrs Wise, (our admin assistant) is stepping up to cover Mrs Lord's role and Mrs Lord is kindly doing some hours to cover this transition. Mrs Yaqoob and Mrs Zaib will also be in the office to support during this period.

Therefore, at the moment, please continue to use 'officemanager@ravensdalej.derby.sch.uk' for any general queries, or those about visits, dinner money, uniform etc.

Please bear with us during this transition period and use the website to find information whenever possible.

For a full list of staff, please see the prospectus on our website, or the photo board in reception.

Please ensure that you use the correct email address to contact school.

Communication

For general enquiries, please email Mrs Lord, our office manager.

officemanager@ravensdalej.derby.sch.uk - Breakfast and After School Club bookings, all payments, residential visits, attendance and general enquiries.

head@ravensdalej.derby.sch.uk - serious concerns or positive feedback

senco@ravensdalej.derby.sch.uk - Special Educational Needs

pastoralsupport@ravensdalej.derby.sch.uk - emotional and behavioural support, support for parents

chairofgovernors@ravensdalej.derby.sch.uk - communicate directly with the Chair of Governors, Jill Wilkinson.

safeguarding@ravensdalej.derby.sch.uk - safeguarding concerns.

Year3@ravensdalej.derby.sch.uk - to contact year 3 teachers (just change the digit for other year groups)

Arriving at and leaving school

Children should arrive between 8.45 and 8.55am for our 'soft start' to the day. Year 3 and 4 line up on the playground and Year 5 and 6 line up by their classroom door. Staff are on duty from 8.40am and children should not be on site before this time.

At the end of the day, all children are handed over to a 'known adult' whom we have listed on our database. Year 6 children are allowed to walk home alone at 3.30pm, if we have written permission from a parent, but not at most other times (eg at the end of a school disco).

Year 3 and 4 children will be brought out onto the main playground. Please stand well back from the school, so that children can easily see their parents/carers. Children will only be allowed to go when this person has been identified.

The other classes are dismissed as follow:

Yr 6 Herons - near their classroom door on the main playground

Yr 6 Flamingos - out of their main door which is opposite the school field

Yr 5 Eagles - out of the classroom door which is opposite the school field.

Year 5 Owls - near the hall doors by Rigley's Retreat

Year 6 Swans - onto the field opposite the sheds at the side of school

Year 5 Hawks - onto the field opposite the sheds at the side of school

School Dinners

Our delicious menus are all on the website. We offer three choices a day, a self-serve salad bar and a choice of fruit alongside a pudding. Children do not need to have dinners on the same days each week- you can choose these as you please.

Packed lunches should contain a healthy, balanced meal and a drink. Large chocolate bars and sweets are not permitted. Year 3 and 4 children put their lunchboxes in the trolley on the playground when they come into school in the morning.

Please ensure that you pay in advance, preferable using our School Money online system, as this is a great help for time efficiency in the office.

Attendance

Over the summer, the government have produced a detailed new document around attendance, with a high level of expectation around the actions schools should take around any non-attendance.

Please help us by calling or emailing school (officemanager@ravensdalej.derby.sch.uk) to inform us if your child is off due to illness by 9.30am If they are just a bit under the weather, please dose them up and send them in!

If your child is off school and we have not heard from you, a home visit may be made to ensure the safety of your child.

Items to bring to school

Waterproof coat
Water bottle (water only)
Reading diary and reading book (will be given out)
Fruit, vegetable, or cheese snack (optional)
Sun cream/sunhat

Pupils do not need a pencil case, as this is all provided. We ask parents to pay £10 to cover this for the year. This is funded for children eligible for Pupil Premium Funding.

Mobile Phones

Year 6 children are only allowed to bring a mobile phone to school, if they live 'out of catchment' ie they have to cross Station Road or Uttoxeter Road to get home. Written permission from parents is required and children have to hand phones into the office at the beginning of the day. Pupils are not allowed to use their phones on school premises and if they are found to be using the phone inappropriately on the way to or from school, permission may be withdrawn.

INSET Days for Ravensdale Junior School 2022-23

Thursday 1st September
Friday 2nd September
Friday 7th October (different to infants)
Thursday 22nd December
Monday 19th June

Please note that the above INSET days are not on the calendar below and should be considered separately.

**RAVENSDALE JUNIOR SCHOOL
DERBY CITY HOLIDAY DATES**

2022 – 2023

As confirmed by Derby City Council

	School closes	Re-opens on
Summer	Friday 22 nd July 2022	Thursday 1 st September 2022
Mid-term	Friday 21 st October 2022	Monday 31 st October 2022
Christmas	Thursday 22 nd December 2022	Monday 9 th January 2023
Mid-term	Friday 17 th February 2023	Monday 27 th February 2023
Easter	Friday 31 st March 2023	Monday 17 th April 2023
Mid-term	Friday 26 th May 2023	Monday 5 th June 2023
Summer	Friday 21 st July 2023	Monday 4 th September 2023