



**After School Club Supervisor
Required from 17th April 2023
Term time only, 38 weeks per year
15 hours per week (3 hours per day 3pm-6pm)
Permanent
Grade C Point 4-5 (FTE £21,189-£21,575 per annum)
£7,182.76 actual salary per annum**

Ravensdale Junior School is looking for a motivated, energetic and organised individual to become part of the After School Club team.

We can offer you a welcoming and vibrant school and a friendly, hard-working team of staff and governors, who promote a happy child centred environment.

Main Responsibilities are:

- Supporting the delivery of safe, creative and appropriate play activities.
- To ensure that all activities are carried out within the equal opportunities framework.
- To support the full care of the children including collection of the children from their parents/carers.
- Ensure acceptable standards of behaviour are maintained.
- Assist in setting up and tidying away play/activity equipment.
- To encourage children to eat a substantial snack, with good table manners.
- Administering basic first aid and recording incidents in the first aid book as appropriate and provide written correspondence to the parent/carer.
- Wash up and clear away after the snack.

The successful candidate will be friendly, have good communication skills as well as the ability to adapt their approach to suit the needs and different personalities of the children. You will:

- Exhibit a calm and reassuring manner
- Be passionate about making a difference to every child.
- Value a team working approach and be keen to contribute and share your skills with colleagues
- Have excellent interpersonal and communication skills, able to build on and maintain strong relationships with staff, parents and carers, children, governors and the local and wider community.
- Be punctual and reliable

In return we offer:

- A welcoming community and a highly motivated, professional staff team that are driven towards continuously raising standards.
- A happy working environment with friendly and well-behaved children,

- Calm and purposeful environments
- Excellent partnerships between pupils, staff, parents, governors and community
- Suitable training, including First Aid, where required.
- Career opportunities as part of a successful Multi Academy Trust

Please telephone Mrs L Knight on 01332 512373 if you would like to attend a visit to our school on Thursday 14th March at 4.00pm.

How to apply

Equality and diversity matter to us. If you think you'd be suited to one of our roles we'd love to hear from you regardless of age, disability status, ethnicity, gender, religion or sexuality. We are a Disability Confident Committed Employer and as such anyone who is registered disabled and meets the essential person specification criteria will be shortlisted for interview.

Please complete the online application form which you will find on the Transform Trust website <http://www.transformtrust.co.uk/vacancies>. Please ensure that you follow the instructions within the application form and ensure that there are no gaps in your education or employment history that are not accounted for.

Any questions or queries should be directed to Mrs L Knight at Ravensdale Junior School, Email: l.knight@ravensdalej.derby.sch.uk Telephone: 01332 512373

Closing date for applications: 19th March 2023

Interviews will be held on: 27th March 2023

Transform Trust is a Multi Academy Trust with over 7000 children in 20 Primary Schools covering Nottingham, Nottinghamshire, Derby and Derbyshire. Joining us, you will be part of an ambitious and innovative organisation. We have a strong focus on empowering our member schools to drive their improvement journey whilst maintaining their own individual identity and community focus. We believe education has the power to transform lives and communities. Our purpose is to be an innovative and inclusive Trust working for all children.

We are an employer that encourages flexible working and promotes wellbeing through workload considerations.

Safeguarding

Transform Trust and its schools are committed to safeguarding and promoting the welfare of children and expects staff and volunteers to share this commitment. All appointments are subject to safer recruitment procedures and pre-employment background checks, including satisfactory references, medical, Enhanced DBS with children's barred list clearance, online and social media checks and completion of relevant safeguarding training including Safeguarding Children in Education

All school roles are classed as regulated activity and as such, it is an offence to apply to for this role if you are barred from engaging in regulated activity relevant to children